

Executive Summary – HCVP Administrative Plan Changes

SECTION VII

Selection from the Waiting List

Applicants will be selected to receive Section 8 rental assistance either as a special admission or as a waiting list admission.

A. Special Admission

Special admission is a non-waiting list admission relative to HUD awards of program funding targeted to families living in specified units. Examples of program funding that may be targeted for special admission include, but are not limited to:

1. A family displaced because of demolition, disposition or rehabilitation of a public housing development, for example by a HOPE VI project;
2. A family residing in a multifamily rental housing project when HUD sells, forecloses, or demolishes the project;
3. A non-purchasing family residing in a project subject to a home ownership program;
4. A family residing in a project covered by a project-based Section 8 Housing Assistance Payment (HAP) contract at or near the end of the HAP contract term;
5. An applicant in need of victim witness protection (this does not include domestic violence); Must be requested by local, state, and/or federal law enforcement organization and compelling written justification must be submitted for review. The voucher must be used outside of the CHAs jurisdiction of Hamilton County.
6. A participant in any of the Shelter Plus Care grant programs who no longer needs the case management services required of this grant;
7. A participant in the VASH grant program who no longer needs the case management services required of this grant.
8. Non Elderly Persons with disabilities who are transitioning out of institutional or other segregated settings, at serious risk of institutionalization, homeless, or at risk of becoming homeless. CHA will accept referrals for this Special Admission from the FUSE ACT Team

specifically and other service agencies with whom CHA has or establishes an MOU with. This will be a limited allocation of 100 vouchers.

9. A participant in the SRO grant program with The Partnership for Families, Children and Adults who no longer needs the case management and housing services provided by this grant, and who is in good standing with the SRO grant program. This grant is specifically for *homeless persons who are victims of domestic violence*.
10. Homeless persons and families who are referred from The Chattanooga Homeless Coalition through the Coordinated Entry System and/or from the City of Chattanooga's Homeless Services Program. This will be limited to an allocation of 150 vouchers. The referring agency, in agreement through an MOU with CHA, agrees to conduct continued client follow up throughout the pre-application, appeal, full application, voucher issuance and no less than 180 days after client lease up. Once housing stability is established, that person or family will be moved off of this allocation to allow for another homeless person or family in need.
11. A person who is a victim of domestic violence, dating violence, sexual assault or stalking who is referred to the CHA specifically from The Partnership for Families, Children and Adults Victim Support Services Program. The Partnership will determine if the referred client will be required to use the voucher outside of CHA's jurisdiction of Hamilton County or if they will be allowed to use the voucher within Hamilton County based on their individual situation.
12. A participant in the Family Unification Program (FUP) grant who no longer needs the case management services required of this grant and has been on a FUP voucher for no less than 1 year.
13. A participant in the Family Unification Program (FUP) whose children are removed from the household temporarily or permanently through no fault of the custodial parent.

A special admission permits selecting a family for assistance that is not on the Section 8 waiting list or without considering the family's waiting list position. Records are maintained that show that the family was selected for HUD-targeted assistance.

RESOLUTION 2022-013

APPROVING THE HOUSING CHOICE VOUCHER PROGRAM'S PROPOSED CHANGES TO THE ADMINISTRATIVE PLAN TO ADD CASE MANAGEMENT REQUIREMENT INFORMATION TO COORDINATE WITH THE MEMORANDUM OF UNDERSTANDING (MOU).

WHEREAS, the Chattanooga Housing Authority (CHA) requires that a minimum of 6 months of case management is provided to any Homeless Preference (HP) referrals that are processed through the Housing Choice Voucher Program (HCVP), and

WHEREAS, the HCVP Special Admission should mirror the requirements for case management that are listed in the MOU signed by those referring agencies, and

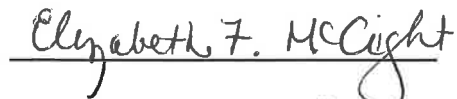
BE IT THEREFORE RESOLVED that the Board of Commissioners of the CHA hereby approves a change to the Administrative Plan to add the language from the MOU specific to the case management requirements to the HP Special Admission, and

BE IT FURTHER RESOLVED that this Resolution be effective immediately.

CERTIFICATE

I, Elizabeth F. McCright, Secretary of the Chattanooga Housing Authority, and as such the keeper of the records of said Authority, do hereby certify that the foregoing is a true, correct and compared copy of a resolution adopted by the Board of Commissioners of the Chattanooga Housing Authority at its meeting on the 29th, day of March, 2022, the original of which is of record and on file in my office.

WITNESS my hand and the official SEAL of the Chattanooga Housing Authority this 29th day of March, 2022.



Elizabeth F. McCright, Secretary

Chattanooga Housing Authority

(SEAL)

