

## **14. Appendix C - Privacy Notice**

### **TN-500 HMIS Privacy Notice**

This notice describes how personal information is collected, used, and protected within the TN-500 Homeless Management Information System (HMIS). By requesting services, you are presumed to consent to the collection and use of your information as outlined below and as required by law.

#### **Why We Collect Information**

We collect personal information to improve services, coordinate care, meet funder requirements, and better understand homelessness in our community. This may include your name, date of birth, Social Security number, housing history, and services received. Your data is stored securely and shared only with other authorized HMIS participating agencies for service coordination and reporting purposes.

#### **How Your Information May Be Used or Shared**

We do not share your personal information without your consent unless legally required or permitted as listed below. Your information may be used or shared:

1. To provide or coordinate services
2. For payment, program operations, or audits
3. When required by law
4. To prevent harm or respond to abuse, neglect, or violence
5. For approved research or law enforcement under specific legal conditions

#### **Your Rights**

You may request to view or correct your personal information at any time. Requests may be denied under specific circumstances, such as risks to safety or confidentiality. You will be informed of the reason if your request is denied. You may also request to cease sharing information at any time.

#### **Questions or Complaints**

If you have concerns about your privacy or believe your information has been misused, contact the Chattanooga Regional Homeless Coalition at (423) 710-1501. All HMIS users are required to comply with this privacy notice.